

CyberSearch Net 30 Pre-Payment Schedule

Payment date	Week endings paid
January-15	
15th	December 21st, December 28th
Last Business Day of the Month	January 4th, January 11th
February	
15th	January 18th, January 25th
Last Business Day of the Month	February 1st, February 8th
March	
15th	February 15th, February 22nd
Last Business Day of the Month	March 1st, March 8th
April	
15th	March 15th, March 22nd
Last Business Day of the Month	March 29th, April 5th
May	
15th	April 12th, April 19th
Last Business Day of the Month	April 26th, May 3rd, May 10th
June	
15th	May 17th, May 24th
Last Business Day of the Month	May 31st, June 7th
July	
15th	June 14th, June 21st
Last Business Day of the Month	June 28th, July 5th, July 12th
August	
15th	July 19th, July 26th
Last Business Day of the Month	August 2nd, August 9th
September	
15th	August 16th, August 23rd
Last Business Day of the Month	August 30th, September 6th
October	
15th	September 13th, September 20th
Last Business Day of the Month	September 27th, October 4th, October 11th
November	
15th	October 18th, October 25th
Last Business Day of the Month	November 1st, November 8th
December	
15th	November 15th, November 22nd
Last Business Day of the Month	November 29th, December 6th
January-16	
15th	December 13th, December 20th
Last Business Day of the Month	December 27th, January 3rd 2016

- All Timesheets, Expense Reports, & Receipts must be turned in 5 business days before the CyberSearch Ltd Payment Date to ensure processing is completed for payment on the Payment Date.
 - If Timesheets, Expense Reports, & Receipts are turned in during the 5 business day black-out period **by NOON (12 PM CST)** of the Payment Date, CyberSearch will process payment within 2 days after the normal Payment Date.
- Timesheets, Expense Reports, & Receipts turned in **after NOON (12 PM CST)** of the Payment Date will be paid on the next Payment Date per the Payment Schedule.
- Payment Dates are the 15th and last business day of each month. If the 15th falls on a holiday or weekend, payment will be dispersed on the previous business day.